

NORTH COUNTRY UNION JUNIOR HIGH SCHOOL

BOARD MEETING MINUTES

NCUJHS Library

September 26, 2017 5:40 p.m.

PRESENT

Board Members:

Maggie Griffith, Newport City
Tim Cartee, Newport City
Scott Boskind, Derby
Richard Nelson, Derby
Richard Cartee, Newport City
Jackie Young, Derby
Le-Ann Tetrault, Jay

Administration and Staff:

John A. Castle, NCSU Superintendent
Nicole Corbett, Principal
Colleen Storrings, Assistant Principal
Glenn Hankinson, NCSU Director of Business and Finance
Liz Butterfield, Executive Assistant to the Superintendent
Erica Bursing (Page), Librarian*
Kristyn Olbrys, Special Education Teacher*
Bobby Thuma, Special Education Teacher
Dan Griffith, Math Teacher*
Monique Hilliker, Guidance Counselor (and son) *

Press:

Ed Barber

Reception for New Staff: Erica Bursing, Kristyn Olbrys, Bobby Thuma and Dan Griffith were in attendance. They are staff members who were hired either this year or last year. A nice dinner was shared, while the board got to know the new teachers.

I. Chair Richard Cartee called the meeting to order at 6:01 p.m., led the Pledge of Allegiance to the Flag, and asked for additions or adjustments to the agenda: request to waive building use fees and a crosswalk update were added.

II. **Motion** to approve the minutes of August 22, 2017 (*Attachment A*) T. CARTEE/TETRAULT, **APPROVED**

III. Public Comments, Communication with Parents/Staff/Citizens

Monique Hilliker and her son were in attendance, on behalf of Boy Scout Troop 880. The troop needs a new location for their meetings, and they want to pull kids from Charleston, Derby and Holland. They meet on the 1st and 3rd Monday of each month. They would like to use the cafeteria and possibly a classroom, and are requesting that fees be waived.

Motion to allow Boy Scout Troop 880 to use the junior high building for their meetings, at no cost, as requested. BOSKIND/T. CARTEE, **APPROVED**

The chair read a letter from the Daily Memorial Library Board of Trustees, asking that the fee be waived for use of the space for the 25th Christmas Craft Fair, and stating that the library trustees will pay janitorial fees and any other fees.

Motion to allow the DML to use the junior high for their craft fair, and to waive the fees except for janitorial costs, which will be at the holiday rate of time and a half. BOSKIND/TETRAULT

Discussion: Ms. Young feels that the Junior High should receive a small share of the profits, perhaps \$100.00. Dr. Corbett said that she would make sure the trustees are aware that the janitorial fee will be at the holiday pay rate.

Motion to amend the previous motion to add that the DMB will donate \$100.00 to the Junior High for use of the building. GRIFFITH/YOUNG, **APPROVED** (Boskind, OPPOSED)

The amended **Motion**: To allow the DML to use the junior high for their craft fair, to waive the fees except for janitorial costs (at time and a half), and to require a \$100.00 donation to the junior high. **APPROVED**

IV. Financial Report

Action:

A. **Motion** to approve the Financial Report of July 2017 (*Attachment B*) Glenn reviewed the report. GRIFFITH/T. CARTEE, **APPROVED**

B. **Motion** to approve the Warrant (*Attachment WARRANT*) BOSKIND/T. CARTEE, **APPROVED**

C. Recapture Review (*Attachment RECAP*) Glenn reviewed briefly.

V. **Principal's Report** (*Attachment C*) Nicole reviewed her report, saying, "The year is off to good start." Nicole spoke briefly of learning targets, building routines, allowing kids to discover rather than be told. Scott asked Colleen about the school's response to the hate graffiti that was sprayed in Glover. She said they started working on it today, and are working with the Anti-Defamation League. She said, "We are realizing that kids don't have the historical background, and we need to teach context."

Scott asked about the new "phones off" policy. "It's going well. Kids need to learn how to talk to each other." He asked what our enrollment capacity is: 370 is crowded, 350-360 works well.

VI. Superintendent's Report

A. AGS Proposal: it is coming together. We will bring it to the NCSU Executive Committee on Oct 26th for approval, and it will be approved by local boards in November.

B. Fall Forums: John reported that the NCSU Fall Forum was very successful. He is pleased with the community partners who attended. The facilitators did a good job. We will compile the data and bring a resolution to the E.C. in October. Maggie mentioned that the list of things we are doing well was impressive. John agreed that there are a lot of things happening in our schools to support children and there are many more things we can do. Children from poverty typically do not score well. Post-secondary: many children from poverty do not attend. Students need support early, to make good choices and aspire to post-secondary education...

Local Fall Forums: John suggested that JH board members can perhaps attend an elementary school meeting or forum. The Central Office will notify board members of local forums.

VII. Unfinished/New Business

Information/Discussion:

A. Board Meeting Meals: Richard said the food service crew would like suggestions: lasagna, shepherd's pie, spaghetti, Thanksgiving dinner, etc.

Maggie mentioned that Ruth Ann Fletcher was spectacular in Nunsense, which is a great reflection of the junior high to the community.

B. NCUHS/NCUJHS/NCCC Board Retreat: October 30, Vermont Pie and Pasta. John asked for input – big ideas and breakout groups. He mentioned efficiencies, vertical and horizontal integration between the schools, the administrative configuration at the high school in light of upcoming retirements, possible programmatic changes, and a heavy focus on learning.

Richard would like the board to be more involved in the budget process. He said the junior and senior high need to work together, to collaborate. John commented that we are in for a challenging budget process with a six to eight cent increase to start, possibly ten cents, to cover the shortfall in the state Ed Fund. The governor is likely to suggest that schools level-fund, which in some cases would mean a decrease in spending.

C. Board Goals: John said boards can work with their administration to have more program reports, can strive to increase community engagement, work on dynamics, board operations, etc. This item will be added to the agenda for the November meeting. Richard said he would like teacher reps from each department to come to board meetings and share how their department functions, what their needs are, what is missing (if anything), their views, concerns. Scott asked that John send examples of "typical board goals" to the board for consideration.

Action:

A. Consideration of Leave Request: Teacher Roberta Baker had used one discretionary day in September to take her son to college. She would like to take two days in November (20, 21st) for her grandson's birthday in Texas - her son is in the service. She only has one discretionary day left and would take the other as unpaid, if necessary. John said he does not have the authority to grant this at the JH level, only at elementary, but usually defers to the board.

Motion to grant Roberta Baker one day of unpaid leave on November 21, 2017.

GRIFFITH/TETRAULT, **APPROVED**

VIII. Other Business

Crosswalk update: Scott reported that he went to the Derby select board meeting on August 28th, and the select board moved to pay the excess cost of the crosswalk (\$600+/-), as agreed. Nicole will make sure it is invoiced.

IX. Agenda Items/Date for Next Board Meeting:

- October 17, 2017
- Joint meeting with the NCUHS board, NCCC Room 380, 6:30 p.m.
- Board Goals

X. **Executive Session** (*if needed*): Not necessary.

XI. **Motion** to adjourn at 7:17 p.m. BOSKIND/NELSON, **APPROVED**

Respectfully submitted,

Liz Butterfield
Recording Secretary

Meetings:

NCSU Exec. Com. Special Mtg.
NCUHS/NCUJHS Joint Board
NCSU Policy Committee
NCSU Executive Committee
NCUHS/NCCC/NCUJHS Retreat

Day

Monday
Tuesday
Thursday
Thursday

Date

October 9
October 17
October 26
October 26

Time

6:00 p.m.
6:30 p.m.
5:30 p.m.
6:30 p.m.

Location

NCSU A209
NCCC Room 380
NCSU A207
NCSU A209