

**North Country Union Jr. High School  
Building Committee Meeting  
Thursday, May 31, 2018  
NCUJHS Conference Room – 1:00 P.M.**

Present: Scott Boskind, Richard Nelson, Nicole Corbett, Kevin Hodgeman

Absent: Richard Cartee, Colleen Storrings

I. Call the Meeting to Order

The meeting was called to order by Scott Boskind at 1:03 p.m.

II. Approve the Minutes from the Previous Meeting (February 15, 2018)

The motion to accept the minutes of the February 15, 2018, meeting was made by Richard Nelson and seconded by Scott Boskind. APPROVED

III. Summer Projects

Nicole informed the committee that in the FY19 budget there is \$15,000.00 allocated for maintenance-classroom projects and \$35,919.56 allocated for maintenance-projects. With that in mind the committee reviewed the NCUJHS – 5-Year Maintenance Plan.

Nicole pointed out to the committee that the \$80,000.00 for Fire Panel Upgrade indicated in the 5-Year Maintenance Plan, was approved at the January 16, 2018, Special Board Meeting to be paid by setting up a municipal lease. The contract for the work to be done was given to Jourdan's Electric. A copy of the contract was sent today to Glenn Hankinson, Director of Business at the SU, so he can start working on setting up the lease. Clarification as to when payments for this lease will start needs to be specified. Work on this project is already in progress.

- A. Flooring – Funds for the flooring FY19 was removed. If there are extra funds toward the end of the school year, a classroom could be done.
- B. Garage Re-Siding – This will be done in-house, but it may cost a little more than \$3,000.00 as this price was for a couple years ago.
- C. Heat Pump 1990 Boiler Room – Kevin has made some adjustments and replaced parts. It is working fine right now. It was agreed to leave the \$10,000.00 allocated in the plan in case something happens, and it needs replacing in a hurry. If not, it could be allocated FY20.
- D. Meat Slicer - There is no longer a need for a meat slicer as the cafeteria is ordering their cold cuts pre-sliced. It was agreed to leave the \$4,190.00 allocated but change the project name to School Safety Project. This may become part of funds needed for our Security Camera System Upgrade (25% match).
- E. Windows – There is \$12,000.00 allocated to replacing windows in the nursing office and guidance offices. Regress access is not available from some of the windows. It was agreed to replace as many of the windows as possible that the \$12,000.00 will cover. Kevin will get the specifications needed from the state and contact various vendors and get quotes.

F. Security Camera System – There are no funds allocated to this item, but there is a Security Safety Grant available on June 1, 2018. The grant funding will require a 25% match for schools who wish to apply. Per Kevin, our cameras need upgrading and a clear safety film on certain cameras is advisable. Kevin, Annette & Nicole will work on the grant application. It was agreed to check with John Castle about the aspects of security so that we are in compliance and are requesting for the proper upgrading materials.

IV. Any Other Business

A group of Eagle Scouts want to donate their time to work on the gardens around the building. They are asking for our approval. A motion was made by Richard Nelson to recommend to the board to approve and accept the donation of the Eagle Scouts' time to work on the gardens. Scott Boskind seconded the motion.

V. Adjourn

The meeting adjourned at 1:40 p.m.

Respectfully submitted,

Annette Cross